



National Housing Trust

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July 1, 2023

Re: Invitation to register for NHT's new Salary Deduction System

Dear Sirs:

The National Housing Trust (NHT) invites the Head of your Payroll Department to register for NHT's new *Salary Deduction System (SDS)* by clicking the link <https://employer.nht.gov.jm/login>. This system was developed to improve the management and processing of salary deducted mortgage payments.

Once the registration has been completed and you have clicked the **'Verify Email'** link in the email address used during the registration process from nhtonline@nht.gov.jm, a NHT representative will make contact with you to schedule a *virtual demonstration session* where the benefits and functionalities of the system will be outlined. A request will be made for your most recent salary deduction listing(s), which will be converted into the *mandatory* CSV file format to do the submission.

To assist you with becoming familiar with the SDS, kindly click the link <https://www-2.nht.gov.jm/node/1989> to access the Employer's Guide and Video Presentations. Please note that all notifications and any changes made in the SDS will be sent from nhtonline@nht.gov.jm. If you have any queries, you may send an email to sdpilot@nht.gov.jm with your contact number.

Again, we are delighted to extend this invitation to your company as a valued partner in the remittance of NHT mortgage payments on behalf of your employees.

Yours sincerely,

Suzanne Wynter (Dr.)
General Manager, Loan Management Department