



ELECTRONIC BANKING DATA AUTHORIZATION (EBDA)

NOTE:

PLEASE WRITE IN CAPITAL LETTERS AND CHECK (✓) WHERE NECESSARY. IN THE EVENT OF AN ERROR, A NEW FORM MUST BE COMPLETED AND SUBMITTED.

GENERAL INFORMATION

THE ELECTRONIC BANKING DATA AUTHORIZATION (EBDA) FORM IS USED BY THE NHT TO OBTAIN CUSTOMER/PAYEE APPROVAL AND BANKING INFORMATION TO MAKE PAYMENTS THROUGH THE BANKING SYSTEM INCLUDING BANK OF JAMAICA (BOJ) REAL TIME GROSS SETTLEMENT (RTGS) SYSTEM.

IMPORTANT:

- BEFORE COMPLETING THIS FORM, PLEASE READ THE INSTRUCTIONS CAREFULLY.
- THIS AUTHORIZATION FORM WILL NOT BE ACCEPTED IF IT IS NOT PROPERLY COMPLETED.
- TRANSFERS CAN ONLY BE MADE TO THE FOLLOWING COMMERCIAL BANKS:
 - a) Bank of Jamaica (BOJ)
 - b) Bank of Nova Scotia (BNS)
 - c) Citibank
 - d) First Caribbean International Bank (FCIB) – CIBC
 - e) First Global Bank (FGB)
 - f) National Commercial Bank (NCB)
 - g) Sagcor Bank
 - h) Jamaica National Bank (JNBANK)
 - i) Jamaica Money Market Brokers Bank (JMMB Bank)
- COMPLETED EBDA FORM SHOULD BE ADDRESSED TO: MANAGER, PAYROLL & PAYABLES, FINANCE DIVISION, NATIONAL HOUSING TRUST, 4 PARK BOULEVARD, KINGSTON 5 AND DELIVERED TO ANY NHT BRANCH OFFICE.

INSTRUCTIONS

1. Complete all fields on the form.
2. Attach a copy of a valid identification (i.e. Driver's License, Passport or National Identification) for verification of your signature.
3. For companies and other business entities, names of two authorizing officers are required. Each form must be signed by these same two officers.
4. The name of the customer/payee MUST be the same as the name of the account holder listed on the form.
5. Write the name of the Branch where the bank account was opened or is currently held if your account was transferred.
6. If the customer/payee is a company or business entity, the company's seal is required.

INDEMNITY

1. The customer shall ensure that all information provided to NHT in the EBDA form is accurate, complete and current. NHT shall not be liable for any loss or damage suffered by the customer should banking information supplied be inaccurate or incomplete.
2. The customer shall absorb and pay the requisite fee to cover bank charges or any other costs incurred as a result of any incomplete, incorrect or dated information provided.
3. The customer is aware that all transfers done under the RTGS platform are irrevocable and final.
4. NHT makes no representations regarding the security and reliability of the RTGS and commercial bank services and shall therefore not be liable for any circumstances outside of its control.
5. NHT whilst in possession of the customer's personal information, shall not disclose to any third party information provided by the customer except as provided by Jamaican law.
6. The customer or any person claiming through or on behalf of the customer agrees not to hold NHT liable for any loss or damage whether such damages are direct, indirect, incidental or consequential.
7. The customer agrees to hold harmless and indemnify NHT to the fullest extent against all losses, damages, expenses, actions, proceedings, costs, demands and claims which may be incurred or suffered by NHT consequent on its making payments to the customer utilising the online funds transfer systems in reliance on personal banking information provided by the customer.



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I/We _____
Name(s) of Authorizing Officer(s)

on behalf of _____
Name of Individual/Company/Business Entity

hereby authorize, the transfer of funds from the National Housing Trust (NHT) to credit my/our account through the use of the online systems.

PAYEE/CUSTOMER DATA

Address: _____

Email Address: (for notification purposes) _____

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TRN:

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Telephone Number: (Please include area code)

PAYEE/CUSTOMER BANKING DATA

Name of Account Holder (Payee): _____ Account Number : _____

Name of Bank: _____ Branch Address: _____

Branch Name & Branch Code: _____ Type of Bank Account: Savings A/C Chequing/Current A/C

(Write the name of the Branch where the bank account was opened or is currently held if your account was transferred.)

Summary of Indemnity (see overleaf for details):

The National Housing Trust (NHT) accepts no liability for any loss suffered by, or damage caused to the Customer or any person claiming through or on behalf of the Customer in the event that the banking information supplied to the National Housing Trust by the Customer is inaccurate.

The Customer has the sole responsibility for remedying /rectifying any payment made to an account specified by the Customer that is later identified as not belonging to the Customer.

Company Seal/Individual Stamp

I/We, accept the conditions (Indemnity) printed overleaf and agree to be bound by them. I/We, represent and warrant that the information provided in respect of the referenced individual/company/business entity is accurate and that I am / we are duly authorized to sign this document on behalf of the said individual/company/business entity.

Authorized By: _____

Authorized By: _____

Signature: _____

Signature: _____

Date: _____

(dd/mm/yyyy)

Date: _____

(dd/mm/yyyy)

NATIONAL HOUSING TRUST USE ONLY

Manager, Payroll & Payables :

AGM, Financial Reporting & Cost Management:

Name: _____

Name: _____

Signature: _____

Signature: _____

Date: _____

(dd/mm/yyyy)

Date: _____

(dd/mm/yyyy)